

ASET Membership Policy

Membership Categories and Rates

The majority of our members are UK Higher Education Institutions; however our diverse international membership base also includes individuals, Further Education Institutions, companies and groups. Please note that our membership year runs from 1st January to 31st December, although new members will be accepted throughout the year, and will be invoiced a pro rata rate leading up to the next full membership year e.g. if membership is sought on 1st September **4/12** rate applies. Renewals will be sent out in January. We offer 6 different types of membership:

Corporate Membership

Those organisations often working within the field of employability and placements, or who often employ students or graduates, but who are not primarily educational organisations directly working with students - £500.

United Kingdom and Republic of Ireland Higher Education Institutional Membership

Membership may be granted to federal universities which combine individual colleges, or those individual colleges may gain membership in their own right. Your identification and affiliation will be determined by your email address e.g. someone@plymouth.ac.uk works at Plymouth University. ASET will determine the fee based on student numbers and attributable fees as set out below;

2015 Rates		
	0-2000 FTE Students	No fee
	2001 – 10,000 FTE Students	£195
	10,001 – 25,000 FTE Students	£275
	25,001 – 100,000 FTE Students	£350
	100,001+ FTE Students	£1,250

Student numbers will be independently verified by HESA for UK institutions in the 2 academic years prior to the membership year e.g. Invoices for 2015 membership will be determined by 2012/13 HESA statistics. Republic of Ireland student statistics will be determined by the HEA (www.heai.ie)

Further Education Institution Membership

Further Education Institutions fee is levied at the flat rate of £195.

Individual membership

A self-employed sole trader working in the placement or employability related field - £50

Overseas Membership

An individual membership fee of £50 will be levied for staff working in institutions overseas. If there are 4 or more individuals employed by the same institution the flat fee of £195 will be levied.

Should international delegates wish to attend the annual conference **only** confirmation from the home country's national association office will qualify international delegates to the membership rate.

Honorary Membership

ASET reserves the right to confer Honorary Membership at any of these classifications.

ASET reserves the right to decline membership in accordance with the Articles of Association of ASET (1982) LIMITED (June 2011);

7.a. The Directors may refuse an application for membership only if, acting reasonably and properly, they consider it to be in the best interests of the Association to refuse the application.

Please notify us if you wish to cancel your membership.