

In this issue...

- NUE Awards 2015
- Save the Date:
ASET Conference 2015
- ASET Staff
Development
Programme
- External Examiner
needed

ASET,
The Work Based and Placement
Learning Association
The Burton Street Foundation
57 Burton Street
Sheffield S6 2HH

0114 234 5197
aset@asetonline.org

October 2014

Settling in to the new office here at ASET HQ, and looking forward to welcoming the new members to the board of Trustees for their first ASET Executive Committee meeting next week. If you are interested in joining the team, don't forget to get your expression of interest in by this Friday 17th October (see September e-Bulletin for details).

This month sees the launch of the annual NUE awards – your chance to support your colleagues in the ASET community and celebrate the hard work you do.

If you have news or events you would like to share, get in touch soon.

Debbie Siva-Jothy

National Undergraduate Employability Awards 2015



It's that time of year again – the National Undergraduate Employability Awards are back – and we hope you will all support our colleagues at RMP Enterprises by making your nominations for each award. The awards are an excellent opportunity to showcase the fantastic work you all do, and raise the profile of your teams.

This year there are four different university award categories. Find out more about each category, below, and read what last year's winners thought of the event.

Good luck and get nominating!

ASET e-Bulletin

Premier Sponsor



In Association With



Proudly Supported By



Best University Placement Service - Sponsored by M&S

If you are a placement service, within a careers service or a stand-alone unit, then this is the award for you! This category celebrates the tireless and invaluable contributions made by university placement services in helping students apply and maximise their work experience opportunities.

Best University Careers / Employability Service – Sponsored by Microsoft

For all the careers / employability services out there, we want to hear about how you help increase students' employability skills and enhance their work experience opportunities.

Most Improved Commitment to Employability - Sponsored by SAP

Has your university gone the extra few miles to engage your students with employability? If so, this award celebrates the improved efforts and services provided by a university department, placement or careers service in helping students apply and maximise their work experience opportunities.

Outstanding Contribution to Work Experience - Sponsored by ASET

Do you know someone who shines in the world of undergraduate employability or have you played a fundamental role in supporting students in their search? This award celebrates the invaluable contributions made by a particular individual, within a university, to help students realise their potential.

Partners



Category Sponsors



ASET e-Bulletin

To make your nominations click on the 'View Awards' button below where you can download a nomination form for each category.

Don't forget, you can also nominate students who have made a huge impact to their organisation whilst on placement. Visit the student categories to find out how.

Deadline for all nominations Friday 7th November

[View Awards →](#)

Save the Date – ASET Conference 2015

The next ASET Annual Conference will be **8th – 10th September 2015**.



Further details to follow shortly.

ASET Staff Development Programme

If you have ideas for an ASET Workshop topic/theme, please do let us know what you would like to see in the programme by contacting the ASET office, we are always keen to have your input.

The following events are now open for booking; please contact the ASET office for a booking form aset@asetonline.org.

ASET e-Bulletin

An Introduction to Work Placement Management

ASET Offices, Sheffield

Friday 31st October (10am-4pm)

£155 ASET members/£180 non members

This session will provide guidance for the management and support of work placements. Participants will be furnished with a basis from which they can develop their own plans and manage the day-to-day problems likely to be faced in their jobs. This is aimed at work placement managers, officers, administrators and academic placement tutors, particularly those with little experience who are new to their role, about to be appointed, or wanting a refresher course. This session is designed to introduce all the fundamental aspects of working in the field. The workshop is intended to be flexible and responsive to participants' needs and interests and therefore emphasis may vary between topics.

Please note the last day for booking on this workshop is Friday 24th October

Facing Facebook, Tackling Twitter and Living with Linked In

University College London

Wednesday 26th November (10am – 4pm)

£155 ASET members/£180 non members

A workshop exploring ways in which HE staff can use social media to engage with their students and ideas on how to coach students on the positive and professional use of social media. We will also provide a receptive forum for discussing doubts about using social media and how to manage these.

- Strategies for engaging effectively with students using social media and those not using social media (for example, On Twitter and Off Twitter strategies)
- Dos and don'ts of using social media – how to show students to use social media to positive effect
- Brand Professional Me - how students can develop a successful personal brand for job seeking and networking.
- Platforms discussed: Predominantly Twitter, LinkedIn, Facebook, but also Instagram, Pinterest and emerging platforms such as <https://about.me/>
- A basic appreciation (not expert use) of some of the platforms – Facebook, Twitter and LinkedIn would be useful although not essential

Facilitated by colleagues from the University of Salford and University of Kent.

Please note the last day for booking on this workshop is Monday 17th November

ASET e-Bulletin

Supporting Disabled Students on Placement

University College London

Thursday 11th December (10am – 4pm)

£155 ASET members/£180 non members

The aim of this workshop is to provide advice and guidance on the support of disabled students to those working in work experience and placement roles. The following topics will be covered:

- An overview of the Equality Act, how does it help disabled placement students and how can you help employers interpret and understand what the Act means?
- Guidance on assisting students with disclosure in the recruitment process. Should they disclose or not? If so, how and when should they disclose?
- Case study examples to highlight placement success stories
- Further resources and support available

Please note the last day for booking on this workshop is Monday 1st December

External Examiner for Work Related Learning

New ASET member, Newman University, is looking to appointment an External Examiner, to work with the Work-Related Learning team at the university. This role will involve external moderation of the Work-Related Learning modules, across Levels 4, 5 and 6. The tenure for the post will be 2014-2018. Suitable candidates, with relevant experience and qualifications should send a CV to Simon Bicknell, via email or via post (see contact details below). For further information regarding this post, please contact:

Simon Bicknell (Senior Lecturer in Work Related Learning)

Newman University, School of Human Sciences, Genners Lane, Bartley Green, Birmingham. B32 3NT
0121 476 1181 ext: 2454 S.Bicknell@newman.ac.uk

And don't forget....

If you would like to see your news here next month – get in touch via the ASET Office.
(Copy deadline Friday 14th November.)